10. The parent/guardian is responsible for picking up an unused medication at the end of the treatment or of the school year.

Failure to follow the medication policy may result in a student having a disciplinary hearing for a Zero Tolerance offense.

### **TEXTBOOKS**

Students are accountable for all free textbooks. Knox County Board of Education must be reimbursed for any books that are damaged, destroyed, or misplaced. Classroom teachers make the decisions regarding book damage.

# CAFETERIA/ FOOD AND DRINK POLICY

All food and drinks must be consumed in the cafeteria, unless by special permission. Eating areas are to be left clean and trash-free and trays properly returned to designed area. There is to be NO commercial food deliveries to students on campus during school hours. Visitors are not permitted in the cafeteria during lunch periods without administrative approval. Each student is to use his/her personal cafeteria number only. This number is not to be used by any other student, with or without the permission of the owner. Students must present all food and drink items to a cashier for payment. Food or drink not presented and paid for will be considered stolen, and appropriate disciplinary actions will be assigned. All school behavior guidelines should be followed during lunch. Students must remain in the cafeteria, or in the breezeway during lunch periods. Students should not be in instructional or unsupervised areas.

No food and drink (except water) is permitted in classrooms or other instructional areas except by special permission.

## STUDENT SERVICES DEPARTMENT

The Central High School Student Services Department works with the school staff and various agencies to assist students in recognizing and solving educational, career, and personal problems. Counselors will meet in individual conferences or large groups with students to review and discuss courses of study, post-secondary plans, scholarship information, and other areas of concern. Parents are encouraged to communicate with the counselor whenever they have questions or concerns. Services that may be offered include: personal and academic counseling, orientation and registration assistance, college counseling, testing programs, and records maintenance.

### **CHANGE OF ADDRESS**

All students should inform the office of any change of address, telephone number, or guardianship.

## **GRADUATION REQUIREMENTS**

A diploma shall be awarded to students who have earned the prescribed 28 credits and have a satisfactory record of attendance and discipline.

CORE SUBJECTS	Number of Credits
English	4 (English I, II, III, IV)
Mathematics	4 (Algebra I, Geometry, Algebra II, and one higher level math)
Science	3 (Biology, Chemistry or Physics, and one additional lab science)
World History and Geography	1
US History and Geography	1
US Government	.5 (Must take a Civics Exam)
Economics	.5
Phys. Ed and Health	1.5 (Wellness and one additional ½ credit)*

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